

WP REFEREES' SOCIETY PORTFOLIOS

PORTFOLIO: APPOINTMENTS, LIAISON, CLUBHOUSE & DISCIPLINE

1. PURPOSE OF PORTFOLIO

Oversees appointments of referees to matches, liaises with clubs, clubhouse on match days and discipline. Member of the Executive Committee of the WP Referees' Society.

2. KEY PERFORMANCE AREAS

- Appointments of referees to Union matches during the rugby season
- Appointment of referees to school games, as prescribed by the Western Province Rugby Football Union
- Maintaining good relations between clubs and referees
- Responsible for clubhouse
- Coordinating referee support at Union disciplinary committee meetings
- Responsible for discipline regarding referees
- Assists in the identification of new talent and informing the Executive thereof

3. EXPERIENCE AND EXPERTISE

- World Rugby Level 1 & 2
- BokSmart accredited
- Coaching of Match Officials (CMO)
- Law knowledge and understanding of the game
- Annual writing of the SARRA or WP Referees' Law Exam
- Should have at least refereed for five (5) years as a referee

4. CRITICAL COMPETENCIES

- Communications skills
- Interpersonal Skills
- Leadership skills
- Computer skills

5. LEADERSHIP/ BUSINESS SKILLS

- Teamwork
- Wise decisions with appointments

6. AVAILABLE EQUIPMENT

- Computer/Laptop (internet and email)
- Fax/telephone/cellphone