

WP REFEREES' SOCIETY PORTFOLIOS

PORTFOLIO: CHAIRPERSON OF WP RUGBY REFEREES' SOCIETY

1. PURPOSE OF PORTFOLIO

Responsible for chairing all meetings of the Society (see below). Member of the Executive Committee of the Society.

2. KEY PERFORMANCE AREA

- Chairs the strategic planning meeting of the Society
- Chairs the monthly committee meetings of the Society
- Chairs the monthly members' meeting and plans the structure of the meeting
- Represents WP Referees' at SARRA Council meetings as a member of the Council
- Represents WP Rugby Referees' at WP Rugby Council meetings as a Council member
- Negotiates with the main sponsor and all other sponsors of the Society
- Welcomes visiting referees(international and provincial) after matches in the clubhouse
- Interacts with Western Province Rugby Football Union when and if required
- Assists in identifying new talent and informing the Executive thereof

3. EXPERIENCE AND EXPERTISE

- World Rugby Level 1 & 2
- BokSmart accredited
- Coaching of match officials (CMO)
- Law knowledge and understanding of the game
- Annual writing of the SARRA or WP Referees Law Exam

4. CRITICAL COMPETENCIES

- Communications skills
- Interpersonal Skills
- Leadership skills
- Computer skills

5. LEADERSHIP/ BUSINESS SKILLS

- Teamwork
- Negotiation skills
- Team leader of the Society

6. AVAILABLE EQUIPMENT

- Computer/Laptop (internet and email)
- Fax/telephone/cellphone